

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – JANUARY 13, 2010

MEMBERS PRESENT: Kerber, and Turley

MEMBERS ABSENT: Tello

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: Steadman called the 377 Board meeting to order at 5:32 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Steadman, Emm, and Powell

MINUTES: Steadman requested approval for the minutes of September 2, 2009; October 7, 2009; and the November 9, 2009 phone meeting.

Turley/Kerber moved and seconded the approval for the minutes of September 2, 2009; October 7, 2009; and November 9, 2009 phone meeting. Motion carried.

CONSENT AGENDA:

- | | |
|----------------------|-----------|
| 1. Bills – August | 32,772.18 |
| 2. Bills – September | 32,772.18 |
| 3. Bills – October | 32,772.18 |
| 4. Bills – November | 32,772.18 |

Kerber/Turley moved and seconded the approval for the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe requested approval for the schedule of 2010 meetings as approved by the Board of Health in November.

Turley/Kerber moved and seconded the approval for the 2010 meeting schedule. Motion carried.

Howe requested approval for the removal of six-month contract funding noting that these are routine amendments that are made to mental health, substance abuse and developmental disabilities service contracts following County Board approval of the Health Department and 377 Board budgets. The amendments simply eliminate the six-month payment restriction to allow full funding of all contracts through June 30, 2010

Kerber/Turley moved and seconded the approval for the removed of the six-month contract funding clause. Motion carried.

STAFF REPORT: Howe reported that the quarterly report was contained on packet pages 15 through 17. Howe also updated the Board that both agencies marcfirst and UCP were pleased with the decision to fund them and will be applying for FY2011 funding with separate narratives and outcomes.

ADJOURN: Kerber moved and the 377 Board meeting was adjourned at 5:37 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – JANUARY 13, 2010

MEMBERS PRESENT: Steadman, Kerber, Powell, and Tello

MEMBERS ABSENT: Pilcher

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: Steadman called the TB Board to order at 5:37 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Emm and Turley

MINUTES: Steadman requested approval for the approval for the minutes of September 2, 2009 and October 7, 2009.

Kerber/Powell moved and seconded approval for the minutes of September 2, 2009 and October 7, 2009. Motion carried.

CONSENT AGENDA:

- | | |
|---------------------|-------------|
| 1. Bills - August | \$23,853.94 |
| 2. Bills - Sept | 20,492.94 |
| 3. Bills - October | 24,161.24 |
| 4. Bills – November | 21,033.10 |

Kerber/Powell moved and seconded approval for the Consent Agenda as printed. Motion carried.

STAFF REPORTS: Coverston Anderson reported that the quarterly report was contained on packet page 38 noting that the 2 positive cultures were also on direct observed therapy. Coverston Anderson also explained that both the new CD supervisor and the program coordinator attended week long TB101 training during the 3rd quarter.

OLD/NEW BUSINESS: Howe explained that the TB Board also needed to approve the schedule for the 2010 meetings.

Kerber/Tello moved and seconded the approval for the 2010 meeting schedule. Motion carried.

Howe reported that the contract with the TB Medical Consultant, Dr. David Skillurd needed to be renewed for 2010 and approved by the TB Board. Howe noted that the contract contained a 4% increase consistent with contract adjustments for all contractual medical practitioners of the Health Department.

Tello/Powell moved and seconded the approval for the contract renewal for 2010 with Dr. David Skillurd. Motion carried.

ADJOURN: Kerber moved and the TB Board meeting was adjourned.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JANUARY 13, 2010

MEMBERS PRESENT: Steadman, Emm, Kerber, Powell, Tello, and Turley

MEMBERS ABSENT: Moss and Pilcher

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, Nolen, and Voss

CALL TO ORDER: Steadman called the meeting to order at 5:41 p.m., with no corrections to the agenda.

PUBLIC PRESENT:

MINUTES: Steadman requested approval for the minutes of November 4, 2009.

Turley/Emm moved and seconded the approval for the minutes of November 4, 2009. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid - November (October 2009)		
Health Department	112-61	\$329,320.95
Dental Sealant	102-61	22,290.75
WIC	103-61	29,350.67
Preventive Health	105-61	12,636.43
Family Case Mngemt	106-61	62,636.83
AIDS/CD Control	107-61	62,113.94
2. Bills to be Paid - December (November 2009)		
Health Department	112-61	\$291,409.68
Dental Sealant	102-61	22,918.98
WIC	103-61	31,767.10
Preventive Health	105-61	10,653.48
Family Case Mngemt	106-61	64,495.31
AIDS/CD Control	107-61	87,769.13

Turley/Powell moved and seconded the approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: Howe requested approval for the CONTINUING GRANT, HIV Prevention, in the amount of \$14,581, covering the period January 1, 2010 through June 30, 2010. Howe reported that the Illinois Public Health Association (IPHA) informed the Health Department that the FY2010 funding level for the HIV Prevention program would represent only 6 months of funding. Due to the State's deficiency in general revenue funds and level funding from CDC, Illinois recognizes it has inadequate resources to fund these important prevention programs. In hope of receiving additional funds in the future, the new contracts are limited to only 6 months and include only the federal funding portion of the grants.

This new award level represents a 53.7% reduction in funding from an annualized amount of \$63,000 in FY09 to \$14,581 representing the first 6 month of FY10. Howe also noted that previously this grant was administered through the Champaign Regional Office. Beginning in FY10 the HIV grant program will be administered by IPHA. Coverston explained that the Department use to be in Region 6 and has become part of Region 2. Primarily the grant reduction will result in eliminating outreach services and concentrate on offering HIV counseling and testing. It was also noted that the McLean County AIDS Taskforce failed to receive continued State funding. This will have a negative impact on HIV services in McLean County.

Coverston Anderson reported that the Department will be integrating the services into the STD program. Tello inquired about the biggest affect this reduction will cause. Coverston Anderson stated that outreach service will be impacted the most. Clients in the community will lose a lot of support as well as the loss of support groups. The client groups that the Department had previously targeted will be hard to reach but staff is happy to be able to do counseling and testing.

Turley/Emm moved and seconded the CONTINUING GRANT, HIV Prevention, in the amount of \$14,581, January 1, 2010 through June 30, 2010. Motion carried.

Howe requested approval for the CONTINUING GRANT, Susan G. Komen, Friends for Life, in the amount of \$30,000, for April 1, 2010 through March 31, 2011. Howe explained that this is the McLean County affiliate of the Susan G. Komen foundation to continue the Friends for Life breast health program. The target population for outreach and health promotion efforts include: Hispanic women, African American women, rural women and women over 50 years of age.

Kerber/Tello moved and seconded the CONTINUING GRANT, Susan G. Komen, Friends for Life, in the amount of \$30,000, for April 1, 2010 through March 31, 2011. Motion carried.

Howe requested approval for the CONTINUING GRANT, West Nile Vector Surveillance, in the amount of \$20,000, for the two-year vector surveillance grant that funds a portion of the department's West Nile virus activity. The previous two year funding level was \$19,000. The grant covers the cost of a part-time employee within the Environmental Health Division for the purposes of setting mosquito traps, collecting vector samples and performing tests during the peak WNV season.

Turley/Kerber moved and seconded the approval for the CONTINUING GRANT, West Nile Vector Surveillance, in the amount of \$20,000. Motion carried.

Howe requested approval for the CONTINUING GRANT, Ticket for a Cure, in the amount of \$25,000, January 1, 2010 through December 31, 2010 from the Illinois Department of Public Health. This program builds upon the Komen Grant and provides outreach activities, including health fairs, educational materials and other displays using breast health models. Howe reported that the Department didn't anticipate continued funding due to the lateness of the renewal notice. IDPH unexpectedly changed the fiscal year from the historical SFY to a calendar year program. He also noted that this is funded through lottery receipts.

Emm/Tello moved and seconded the approval for the CONTINUING GRANT, Ticket for a Cure, in the amount of \$25,000, January 1, 2010 through December 31, 2010 from the Illinois Department of Public Health. Motion carried.

Howe requested approval for the CONTINUING GRANT from IDPH, for the McLean County Asthma Coalition, in the amount of \$4,000 which is identical to previous agreements received by the department to carry out this function. The \$4,000 contract is carried out through the department's Health promotion Section, which provides education to preschools and libraries, and runs from September 1, 2009 through August 31, 2010.

Kerber/Tello moved and seconded the approval for the CONTINUING GRANT from IDPH, for the McLean County Asthma Coalition, in the amount of \$4,000, from September 1, 2009 through August 31, 2010. Motion carried.

Howe requested approval for the County Board Budget Amendments for CY09 for both the dental and vision and hearing programs. Howe explained that these were routine year-end County budget amendments. The dental program amendment is the result of variable revenue stream exceeding projections due to the expansion of dental clinic programming from 3.5 days to 5 full days per week. The vision & hearing program also experienced increased revenue and corresponding expense adjustments resulting from significant increase in screening services provided to school based programs on a contractual \$25 per hour arrangement. Fiscal cutbacks in schools resulted in routine screening programs being beyond the capabilities of many local schools.

Tello/Emm moved and seconded the approval for the County Board Budget Amendments for CY09 for both the dental and vision and hearing programs. Motion carried.

Howe requested approval for the County Board Budget Amendments, CY10 for both the Emergency Preparedness Grant response to H1N1 and a new federal initiative using American Reinvestment and Recovery Act (ARRA) funds to address unmet immunization needs of select target populations. The Emergency Preparedness amendment is a timing issue since the grant was not received until after the 2010 County budget was completed. The ARRA grant is new and runs between October 1, 2009 and December 31, 2010

Turley/Kerber moved and seconded the approval for the County Board Budget Amendments, CY10 for both the Emergency Preparedness Grant and a new federal initiative using American Reinvestment and Recovery Act (ARRA). Motion carried.

Howe requested approval for the six month mental health contract extension as approved during the 377 Board meeting, moving the six month reserve clause.

Tello/Powell moved and seconded the approval for the six month mental health contract extension. Motion carried.

Howe informed the Board that the Department was notified of additional funding for the FY10 WIC grant in the amount of \$12,500. Howe reported that the federal funds, through the Illinois Department of Human Services, are to be used to enhance services provided in the breast feeding peer counselor program. No fiscal amendment will be necessary since WIC service programming is already partially covered by FFP resources and additional State funding will reduce local support for these services.

Howe gave an update on the systematic impact of delayed State payments and the financial distress that is being encountered by many local health departments as a result. Howe noted that the story included in the packet was specific to the Vermillion County Health Department but it could just as easily be a number of health departments in the State of Illinois. Howe also attached a copy of a recent survey conducted by IAPHA summarizing the outstanding grant receivables of responding health departments as of December, 2009. This issue is being addressed by

IAPHA with future meetings with the Governor's office and IDPH on the horizon. Howe updated the Board that Vermillion County took advantage of a one time emergency payment of \$500,000 to cover outstanding delinquencies. Howe also explained that rumors of SFY11 program reductions amounting to as much as 15% are creating a hardship on future budget development.

DIRECTOR'S REPORT: Howe indicated that action and information items comprised most of his report. He indicated that additional information could be found in his report on pages 15 through 17.

STAFF REPORTS: Anderson reported for the Environmental Health division noting that the quarterly report was contained in the packet on pages 18-21. Anderson noted that the food program is doing well and that as of December 31st; there were 800 permitted food establishments in McLean County. Anderson updated the Board that February 4th is the cutoff date for late payments and as of today there are 30 establishments that haven't paid the food fees that are due.

Anderson noted that the sewage, well, and geothermal numbers were the same as 2008, but noted that he hopes that the year end numbers will be up slightly.

Anderson explained that 8 food establishments have closed at the end of the year. Anderson reported that the classes for explaining the new food code changes were attended by 130 people representing 50 establishments and more classes are being planned as well as staff working with establishment personnel through June.

Dreyer reviewed that Administration reports on packet pages 23 through 29, explaining variances. Turley inquired about the double payment for replacing the chiller. Howe explained that the department paid the share of both chiller replacements since one is used for backup.

Coverston Anderson reviewed the Community and Preventive Health Services quarterly report on packet pages 30 through 37. Coverston Anderson explained the new testing method for HIV, Clearview, and that the brown bag funding had ended for the STD program noting that the numbers for testing had exceeded downstate rates but staff is waiting for a grant approval of \$10,000 through the National Chlamydia Coalition to continue the program.

Coverston Anderson noted that 24 H1N1 clinics have been held with 4 more scheduled in the community through February 4th and additional clinic times scheduled through the end of February at the Department on Friday mornings. Coverston Anderson distributed a handout which gave information including totals for each clinic and added that both the County EMA staff and the Red Cross have been good partners and added to the success of the clinics.

Coverston Anderson explained that the Animal Control program numbers will be added to the Community and Preventative Services reports for the future. Animal control has been busy working to divide the adoptable versus the non-adoptable pets at the Center. Staff has been covering extra hours due to the resignation of one of the on call wardens.

Coverston Anderson noted that the dental program continues to be very busy, with a few appointments remaining for January for the adult program and the next available opening for the children's dentist is April 20th, and the dental hygienist the end of February. Dr. Verban's office has donated a Panorex machine to the program and work is being completed for the installation in the dental clinic.

Coverston Anderson explained that vision and hearing screenings have been completed in 17 schools. Unit 5 is a new contract this year for V & H services, and Unit 5 staff report being very pleased with the services provided.

Coverston Anderson stated that the immunization program is interviewing applicants for the part-time ARRA immunization grant RN which is aimed at increasing immunization rates for staff and parents of infants served through the WIC and Family Case Management programs.

Coverston Anderson spoke about the recent dog attack that occurred in rural Towanda and the issue of deeming the dogs dangerous or vicious. Turley inquired about the dogs and what is happening. Coverston Anderson noted that currently they are being confined at the veterinarian's office for the 10 day observation period and more will be reported by the next meeting.

Nolen reviewed the Maternal/Child Health Services programs quarterly report on pages 39 through 41 in the packet. Nolen noted that the teen parent services program is including males this year, fathers of babies and those playing the role of father.

Nolen stated that the caseload for the WIC program is at 2,922. The AOK program is participating in the 10th Annual Parents Expo on January 30th. There will be speakers, vendors, and even childcare provided.

Nolen explained that the breast feeding initiative rates for the department is at 78% with a goal of 75% and the 6 month rate is at 25% with a goal of 30%.

Nolen reported that currently staff is interviewing candidates for a vacant OSSI position in WIC. Nolen also noted that beginning March 1st the clinic schedule for WIC/FCM clients will be changing to accommodate pregnant clients everyday, not just on Tuesday and Friday which is the current practice.

BOARD ISSUES: None

ADJOURN TO EXECUTIVE SESSION: Tello moved and the Board meeting adjourned to Executive Session with Steadman, Powell, Tello, and Howe remaining for the evaluation of the Director.

RECONVENE: Tello moved and the Board meeting was reconvened at 7:35 p.m.

ADJOURN: Tello moved and the Board of Health meeting was adjourned at 7:35 p.m.